

THE GENERAL ASSEMBLY OF PENNSYLVANIA

SENATE BILL

No. 764 Session of 2021

INTRODUCED BY ARGALL, BARTOLOTTA, YUDICHAK AND VOGEL,
JUNE 14, 2021

REFERRED TO STATE GOVERNMENT, JUNE 14, 2021

AN ACT

1 Amending the act of April 9, 1929 (P.L.177, No.175), entitled
 2 "An act providing for and reorganizing the conduct of the
 3 executive and administrative work of the Commonwealth by the
 4 Executive Department thereof and the administrative
 5 departments, boards, commissions, and officers thereof,
 6 including the boards of trustees of State Normal Schools, or
 7 Teachers Colleges; abolishing, creating, reorganizing or
 8 authorizing the reorganization of certain administrative
 9 departments, boards, and commissions; defining the powers and
 10 duties of the Governor and other executive and administrative
 11 officers, and of the several administrative departments,
 12 boards, commissions, and officers; fixing the salaries of the
 13 Governor, Lieutenant Governor, and certain other executive
 14 and administrative officers; providing for the appointment of
 15 certain administrative officers, and of all deputies and
 16 other assistants and employes in certain departments, boards,
 17 and commissions; providing for judicial administration; and
 18 prescribing the manner in which the number and compensation
 19 of the deputies and all other assistants and employes of
 20 certain departments, boards and commissions shall be
 21 determined," in powers and duties of the Department of State
 22 and its departmental administrative board, providing for
 23 legislative process training; and imposing duties on the
 24 Legislative Reference Bureau.

25 The General Assembly of the Commonwealth of Pennsylvania
 26 hereby enacts as follows:

27 Section 1. The act of April 9, 1929 (P.L.177, No.175), known
 28 as The Administrative Code of 1929, is amended by adding a
 29 section to read:

1 Section 816. Legislative Process Training.--(a) The
2 Legislative Reference Bureau shall develop legislative process
3 training for the Department of State which includes the
4 following:

5 (1) The legislative process in this Commonwealth.

6 (2) Legislation introduced by the General Assembly,
7 including bills, resolutions, concurrent resolutions and joint
8 resolutions.

9 (3) The Department of State's responsibilities relating to
10 legislation as provided by law.

11 (b) Within sixty days of the effective date of this section
12 and annually thereafter:

13 (1) The legislative process training under subsection (a)
14 shall be provided in person by the Legislative Reference Bureau
15 to the individuals, offices and bureaus under subsection (d).

16 (2) The Department of State shall provide training on the
17 systems and procedures the department has in place to handle the
18 department's legislative responsibilities and the roles that
19 each individual and entity within the department play in the
20 process to the individuals, offices and bureaus under subsection
21 (d).

22 (c) The Legislative Reference Bureau shall produce a video
23 of the legislative process training under subsection (a) and all
24 new employees and current employees who assume a position or
25 move to an office or bureau under subsection (d) shall watch the
26 training video before starting in the position.

27 (d) The following shall receive the training under
28 subsection (a):

29 (1) The Secretary of the Commonwealth.

30 (2) The Executive Deputy Secretary of the Commonwealth.

- 1 (3) Employees in the Office of Policy.
2 (4) Employees in the Bureau of Elections and Notaries.
3 (5) Employees in the Office of Chief Counsel.
4 (6) Employees in the Bureau of Finance and Operations.
5 (7) Employees in the Office of Legislative Affairs.
6 Section 2. This act shall take effect in 60 days.