
THE GENERAL ASSEMBLY OF PENNSYLVANIA

HOUSE BILL

No. 1666 Session of
2015

INTRODUCED BY ZIMMERMAN, BLOOM, CAUSER, DIAMOND, ENGLISH,
EVERETT, FEE, GABLER, GREINER, GROVE, A. HARRIS, HICKERNELL,
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MCGINNIS, B. MILLER, MURT, PEIFER, PICKETT, RADER, SAYLOR,
SCHEMEL AND WARD, OCTOBER 26, 2015

REFERRED TO COMMITTEE ON ENVIRONMENTAL RESOURCES AND ENERGY,
OCTOBER 26, 2015

AN ACT

1 Imposing a duty on the Department of Environmental Protection to
2 maintain a system for applicants to track the status of
3 certain permit applications; and providing for permit
4 notifications.

5 The General Assembly of the Commonwealth of Pennsylvania
6 hereby enacts as follows:

7 Section 1. Short title.

8 This act shall be known and may be cited as the Pennsylvania
9 Permit Tracking and Notification Law.

10 Section 2. Definitions.

11 The following words and phrases when used in this act shall
12 have the meanings given to them in this section unless the
13 context clearly indicates otherwise:

14 "Applicant." An individual, partnership, association,
15 company, corporation, municipality, municipal authority,
16 political subdivision or an agency of Federal or State
17 government that submits an application for a permit to conduct

1 an activity authorized by the department.

2 "Application manager." The specific department staff member
3 who is responsible for the processing of an application and is
4 the primary contact for the project review.

5 "Complete and technically adequate application." An
6 application package that includes all necessary documents and
7 information and is provided in sufficient detail to perform a
8 technical review.

9 "Completeness review." A process by which department staff
10 review applications to determine if the applications are
11 complete and technically adequate and comply with applicable
12 regulatory and statutory requirements.

13 "Department." The Department of Environmental Protection of
14 the Commonwealth.

15 "Permit." Authorization issued by the department or under a
16 delegated agreement by the department giving approval to perform
17 a regulated activity. The term includes a permit, plan approval
18 and registration under a general permit. The definition does not
19 include a certification or license.

20 "Processing time." The total number of business days
21 allowed, whether by statute, regulation or department policy,
22 beginning with the acceptance of a complete and technically
23 adequate application and ending with the final action by the
24 department. The length of time does not begin until the
25 application passes completeness review and the application is
26 determined to be complete and technically adequate.

27 "Project." A permit required by the department for any of
28 the following:

29 (1) Construction, reconstruction, conversion, structural
30 alteration, relocation or enlargement of a building or other

1 structure.

2 (2) Site preparation, including grading, earth moving
3 activities, clearance, soil removal or movement, timber
4 harvesting relocation, excavation, landfill and moving,
5 depositing or storing soil, rock or earth materials.

6 (3) Use or change in the use of a building or other
7 structure or change in land use.

8 (4) Land development, as defined in section 107 of the
9 act of July 31, 1968 (P.L.805, No.247), known as the
10 Pennsylvania Municipalities Planning Code, or land use.

11 (5) Demolition, moving or removing a building or other
12 structure.

13 "Technical review." A review of the technical aspects of a
14 permit application to determine if the permit application meets
15 regulatory and statutory requirements for permit issuance.

16 Section 3. Permit tracking.

17 The department shall maintain a secure system available to
18 applicants for tracking the status of permit applications on the
19 department's publicly accessible Internet website. The system
20 shall include:

21 (1) The processing time provided for each permit and a
22 citation of relevant statutory, regulatory or department
23 policy establishing the processing time.

24 (2) The dates associated with receipt, completeness
25 review, technical review, elevated review process, if
26 necessary, and final permit decision.

27 (3) An estimate of time remaining for each incomplete
28 phase of the approval process.

29 (4) Identification of the application manager and
30 appropriate contact information for department staff assigned

1 to answer relevant applicant questions.

2 Section 4. Permit notifications.

3 The department shall provide electronic notifications to
4 permit holders 60 days before the permit's expiration date and
5 when there are changes in:

6 (1) Statutes or regulations that impact the permit.

7 (2) Permit fees that affect the renewal of a permit.

8 Section 5. Prior permits.

9 A project permit issued prior to the effective date of a
10 statute or regulation altering the requirements for the same
11 project permit shall remain valid under the provisions by which
12 the permit was granted until the project is completed.

13 Section 6. Effective date.

14 This act shall take effect in 60 days.