THE GENERAL ASSEMBLY OF PENNSYLVANIA

HOUSE BILL

No. 398

Session of 2011

INTRODUCED BY STEVENSON, HELM, QUINN, BOYD, BUXTON, CALTAGIRONE, CARROLL, CLYMER, D. COSTA, CREIGHTON, DeLUCA, DENLINGER, ELLIS, J. EVANS, FARRY, GEIST, GIBBONS, GODSHALL, GOODMAN, GRELL, GROVE, HARKINS, HENNESSEY, HORNAMAN, M. K. KELLER, KILLION, KOTIK, KULA, MAJOR, MARKOSEK, MARSICO, MILLER, MURT, O'NEILL, PEIFER, PICKETT, PYLE, READSHAW, REICHLEY, SAYLOR, SCAVELLO, SONNEY, VULAKOVICH, WATSON, YOUNGBLOOD, STURLA, DAVIS, SANTONI, ROCK, KAUFFMAN, BEAR, DAVIDSON, KORTZ AND SANTARSIERO, FEBRUARY 2, 2011

SENATOR TOMLINSON, CONSUMER PROTECTION AND PROFESSIONAL LICENSURE, IN SENATE, AS AMENDED, OCTOBER 25, 2011

AN ACT

- 1 Providing for registration of appraisal management companies,
 - for powers of the State Board of Certified Real Estate
- Appraisers with respect to appraisal management companies,
- for the responsibilities and duties of appraisal management companies, for prohibited activities, for discipline and for
- 6 penalties.
- 7 The General Assembly of the Commonwealth of Pennsylvania
- 8 hereby enacts as follows:
- 9 Section 1. Short title.
- 10 This act shall be known and may be cited as the Appraisal
- 11 Management Company Registration Act.
- 12 Section 2. Definitions.
- 13 The following words and phrases when used in this act shall
- 14 have the meanings given to them in this section unless the
- 15 context clearly indicates otherwise:

- 1 "Applicant." A person who files an application for
- 2 registration as an appraisal management company.
- 3 "Appraisal." The term has the meaning provided in section 2
- 4 of the act of July 10, 1990 (P.L.404, No.98), known as the Real-
- 5 Estate Appraisers Certification Act.
- 6 "Appraisal management company." A person that provides
- 7 appraisal management services and acts as a third-party-
- 8 intermediary between a person seeking a valuation of real estate-
- 9 and an appraiser or firm of appraisers.
- 10 "Appraisal management services." Conducting business by
- 11 telephone, by electronic means, by mail or in person directly or
- 12 indirectly for compensation or in the expectation of
- 13 compensation to manage the performance of appraisals for a
- 14 client, including, without limitation:
- 15 (1) Recruiting appraisers.
- 16 (2) Contracting with appraisers to perform appraisals.
- 17 (3) Negotiating fees with appraisers.
- 18 (4) Receiving appraisal orders and appraisals.
- 19 (5) Submitting appraisals received from appraisers to
- 20 the client.
- 21 (6) Providing related administrative and clerical
- 22 duties.
- 23 "Appraisal review." The act or process of developing and
- 24 communicating an opinion about the quality, adequacy or
- 25 reasonableness of the work of an appraiser, including the
- 26 appraiser's opinions or conclusions developed in an appraisal
- 27 assignment, such as value.
- 28 "Appraiser." An individual certified under the act of July
- 29 10, 1990 (P.L.404, No.98), known as the Real Estate Appraisers
- 30 Certification Act, as a certified residential appraiser or

- 1 certified general appraiser.
- 2 "Appraiser panel." A group of appraisers that have been
- 3 selected by an appraisal management company to perform-
- 4 appraisals for the appraisal management company.
- 5 "Board." The State Board of Certified Real Estate Appraisers
- 6 within the Bureau of Professional and Occupational Affairs in
- 7 the Department of State.
- 8 "Client." A person that contracts with or otherwise enters
- 9 into an agreement with an appraisal management company for the
- 10 performance of appraisal management services.
- 11 "Compliance person." An individual who is employed,
- 12 appointed or authorized by an appraisal management company to be-
- 13 responsible for ensuring compliance with this act.
- 14 "Exempt company." A person that is exempted by Federal law
- 15 from registering under this act.
- 16 "Key person." A person other than a compliance person who is
- 17 a director, officer, supervisor, manager or other person
- 18 performing a similar function in an appraisal management
- 19 company.
- 20 "Mortgage Bankers and Brokers and Consumer Equity Protection
- 21 Act." The act of December 22, 1989 (P.L.687, No. 90), known as
- 22 the Mortgage Bankers and Brokers and Consumer Equity Protection
- 23 Act.
- 24 "REACA." The act of July 10, 1990 (P.L.404, No.98), known as
- 25 the Real Estate Appraisers Certification Act.
- 26 "Registrant." An appraisal management company that is-
- 27 registered under this act.
- 28 "RELRA." The act of February 19, 1980 (P.L.15, No.9), known
- 29 as the Real Estate Licensing and Registration Act.
- 30 Section 3. Registration of appraisal management companies

1	required.
2	(a) General rule. Except as provided in subsection (b), a
3	person who is not an exempt company or a registrant may not:
4	(1) Act as an appraisal management company in this
5	Commonwealth.
6	(2) Hold out as an appraisal management company in this
7	Commonwealth.
8	(3) Advertise or hold out as engaging in or conducting
9	the business of an appraisal management company in this
10	Commonwealth.
11	(b) Exceptions. This act does not apply to:
12	(1) An appraiser who:
13	(i) in the normal course of business enters into an
14	agreement, whether written or otherwise, with an-
15	appraiser for the performance of an appraisal; and
16	(ii) under the agreement cosigns the appraisal upon
17	its completion.
18	(2) A person authorized to engage in business as a
19	banking institution, credit union or savings association
20	organized under the laws of this Commonwealth or any other
21	jurisdiction.
22	Section 4. Powers of the board.
23	(a) Regulations. The board shall have the powers necessary
24	to implement, administer and enforce this act, including,
25	without limitation, the power to adopt rules and regulations
26	consistent with this act.
27	(b) Guidelines. In order to facilitate the speedy
28	implementation of this act, the board shall have the power and
29	authority to promulgate, adopt and use guidelines to prescribe
30	the procedures, forms and standards required for registration

under this section, subject to the following provisions: 1 2 (1) Guidelines promulgated under this subsection shall 3 be published in the Pennsylvania Bulletin. (2) Guidelines promulgated under this subsection shall 4 5 be submitted for review pursuant to the procedures set forthin section 4 of Executive Order 1996-1. 6 7 (3) Guidelines promulgated under this subsection shall 8 not be subject to review under: (i) Section 205 of the act of July 31, 1968 9 10 (P.L.769, No.240), referred to as the Commonwealth 11 Documents Law. 12 (ii) Sections 204(b) and 301(10) of the act of 13 October 15, 1980 (P.L.950, No.164), known as the Commonwealth Attorneys Act. 14 15 (iii) The act of June 25, 1982 (P.L.633, No.181), 16 known as the Regulatory Review Act. (4) Guidelines promulgated under this subsection shall 17 18 be effective for a period not to exceed the effective date of-19 a final rulemaking promulgated by the board pursuant to the 20 authority granted in subsection (a), or two years from the effective date of this act, whichever is earlier. 21 Section 5. Requirements for registration. 22 23 (a) Application. -- Before acting or offering to act as anappraisal management company in this Commonwealth, a person that-24 25 is not an exempt company shall make written application to the board for registration accompanied by the required fee and bond. 26 27 (b) Required information. The application shall contain 28 such information as the board shall require, including, without 29 limitation, the following information: 30 (1) The name, business street address, telephone number

and other contact information of the applicant.

(2) If the applicant is not an individual and is incorporated or otherwise formed under the laws of a jurisdiction other than this Commonwealth, documentation that the applicant is authorized to transact business in this Commonwealth.

- (3) The name, street address, telephone number and other contact information of any person that owns 10% or more of the applicant.
- (4) The name, street address, telephone number and other contact information of the applicant's compliance person.
 - (5) A certification that the applicant:
 - (i) Has a system in place to verify that a person-being added to an appraiser panel of the applicant or who-will otherwise perform appraisals for the applicant of property located in this Commonwealth is certified and ingood standing in this Commonwealth under REACA.
 - (ii) Has a system in place for the performance of appraisal reviews with respect to the work of all appraisers that are performing appraisals for the applicant of property located in this Commonwealth to determine whether the appraisals are being conducted in conformance with the minimum standards under REACA both on a periodic basis and whenever requested by a client.
 - (iii) Maintains a detailed record of each requestfor an appraisal that it receives, the appraiser assigned
 to perform the appraisal, the fees received from the
 client for the appraisal and the payment to the
 appraiser.
- 30 (6) Any discipline imposed on the applicant in this

- 1 Commonwealth or any other state under any law regulating
- 2 appraisers, appraisal management companies or real estate
- 3 brokers or salespersons.
- 4 (7) Any other information required by rules and
- 5 regulations of the board.
- 6 (c) Requirements for registration. The board shall register
- 7 an applicant as an appraisal management company in this-
- 8 Commonwealth upon:
- 9 (1) Receipt of a properly completed application.
- 10 (2) Payment of the required fee.
- 11 (3) Posting of the required bond.
- 12 (4) A determination by the board that the activities of
- the applicant will be directed and conducted by persons of
- 14 good moral character as defined in the rules and regulations
- 15 of the board.
- 16 (d) Denial of application.
- 17 (1) If the board finds that there is reason to deny the
- 18 application for registration, the board shall notify the-
- 19 applicant that the application has been denied and shall-
- 20 afford the applicant an opportunity for a hearing before the
- 21 board to show cause why the application should not be denied.
- 22 (2) All proceedings concerning the denial of an
- 23 application for registration shall be governed by 2 Pa.C.S.
- 24 (relating to administrative law and procedure).
- 25 (e) Construction.—The acceptance by the board of an-
- 26 application for registration does not constitute the approval of
- 27 its contents or waive the authority of the board to take-
- 28 disciplinary action under this act.
- 29 Section 6. Fees and renewals.
- 30 (a) Filing fees. The fee to file an application for

- registration or renewal of a registration under this act shall-1 be \$1,000 or such other amounts as are set by the rules and 2 regulations of the board. 3 (b) Bond. 4 5 (1) In addition to the filing fee, each applicant for registration shall post with the board and maintain a surety 6 bond in the amount of \$20,000, or such other amount as shall 7 8 be set by the rules and regulations of the board. 9 (2) The bond shall: 10 (i) Be in the form prescribed by the rules and 11 regulations of the board. (ii) Accrue to the Commonwealth for the benefit of a 12 13 claimant against the registrant to secure the faithful 14 performance of the registrant's obligations under this-15 act. 16 (3) The aggregate liability of the surety shall not exceed the principal sum of the bond. 17 18 (4) A party having a claim against the registrant may 19 bring suit directly on the surety bond or the board may bring 20 suit on behalf of the party having a claim against the 21 registrant. 22 (5) A deposit of cash or security may be accepted in 23 lieu of the bond. (6) The amount of the bond shall be restored to the full 24 25 amount required within 15 days after the payment of any claim-26 on the bond.
- 27 (c) Renewal.
- 28 (1) Registrations under this act shall be renewed on a biennial basis for persons in good standing.
- 30 (2) Failure to timely renew a registration shall result

Τ	in a loss of authority to operate under this act.
2	(3) A request to reinstate a registration shall be
3	accompanied by payment of a penalty of \$50 for each month of
4	delinquency.
5	(4) The contents of an application for renewal shall be
6	prescribed by the rules and regulations of the board.
7	Section 7. Responsibilities and duties of appraisal management
8	companies.
9	(a) Conduct of reviews. All appraisal reviews, as defined
10	by the Uniform Standards of Professional Appraisal Practice,
11	must be conducted by a certified or licensed appraiser in good-
12	standing in this Commonwealth or another state.
13	(b) Records
14	(1) An appraisal management company shall maintain or
15	cause to be maintained:
16	(i) in the case of a registrant, complete records of
17	its compliance with the certifications required under-
18	section 5(b)(5); and
19	(ii) in all cases, such accounts, correspondence,
20	memoranda, papers, books and other records as shall be
21	required by the rules and regulations of the board.
22	(2) The records must be retained for the longer of:
23	(i) five years after their preparation;
24	(ii) two years after final disposition of any
25	judicial proceeding that involves the actions of the
26	appraisal management company that are the subject of the
27	records; or
28	(iii) such other period as shall be required by the
29	rules and regulations of the board with respect to a
30	particular class or type of records.

1 (3) The board may inspect the records required by paragraph (1) periodically or if the board determines that 2 3 the records are pertinent to an investigation of a complaint against an appraisal management company. 4 5 (c) Compliance person. 6 (1) An appraisal management company shall at all times-7 have a compliance person. 8 (2) A registrant shall file a form with the board 9 certifying: 10 (i) The identity of its compliance person. (ii) The individual's acceptance of the 11 12 responsibilities of a compliance person. 13 (3) A registrant shall notify the board within 30 days-14 of a change in its compliance person. 15 (4) An individual registrant who operates as a sole-16 proprietorship is considered the compliance person under this-17 act. 18 (d) Updating of board records. If the information contained in a document filed with the board is or becomes inaccurate or 19 incomplete in any material respect, the registrant shall 20 promptly file an amendment correcting the information contained 21 22 in the document. 23 (e) Disclosure. An appraisal management company shall 24 disclose to its client the fees paid for an appraisal separately 25 from any other fees or charges for appraisal management 26 services. 27 (f) Notice of discipline. -- A registrant must notify the-28 board in writing within 30 days after its occurrence of any-29 denial, revocation or suspension of its designation, registration, certificate or license under any law of any

- 1 jurisdiction other than this Commonwealth regulating appraisal
- 2 management companies, the imposition of any other form of
- 3 discipline under any such law, or the commencement of a
- 4 disciplinary or enforcement action against the registrant under-
- 5 any such law.
- 6 (g) Provision of sales contract. Whenever an appraisal
- 7 management company requests an appraiser to perform an
- 8 appraisal, the appraisal management company must make a
- 9 reasonable effort to provide in a timely manner to the appraiser
- 10 a copy of the contract for the underlying transaction, along
- 11 with legal descriptions and any other documents pertinent to the-
- 12 assignment.
- 13 Section 8. Prohibited activities.
- 14 (a) Improper influence. An employee, key person, compliance
- 15 person or agent of an appraisal management company shall not-
- 16 improperly influence or attempt to improperly influence the-
- 17 development, reporting, result or review of an appraisal,
- 18 including, without limitation, through the use of intimidation,
- 19 coercion, extortion, bribery, blackmail, threat of nonpayment or
- 20 withholding payment for an appraisal or threat of exclusion from
- 21 future appraisal work.
- 22 (b) Other prohibitions. A registrant or exempt company
- 23 shall not:
- 24 (1) Hire, employ or in any way contract with or pay a
- 25 person who is not an appraiser and who holds a license under-
- 26 the RELRA to perform a valuation of real estate unless it is
- 27 a comparative market analysis as defined in section 201 of
- 28 the RELRA.
- 29 (2) Require an appraiser to provide the registrant or
- 30 exempt company with the appraiser's digital signature or

1	seal.
2	(3) Alter, amend or change an appraisal submitted by an
3	appraiser, including, without limitation, by:
4	(i) removing the appraiser's signature or seal; or
5	(ii) adding or removing information to or from the
6	appraisal.
7	(4) Remove an appraiser from an appraiser panel without
8	prior written notice to the appraiser. The notice must
9	include evidence of:
10	(i) illegal conduct by the appraiser;
11	(ii) a violation of the minimum reporting standards
12	under the REACA or other applicable statute or
13	regulation;
14	(iii) substandard performance; or
15	(iv) otherwise improper or unprofessional behavior.
16	(5) Enter into a contract or agreement with an appraiser
17	for the performance of appraisals unless the appraiser is
18	certified and in good standing with the board.
19	(6) Request that an appraiser provide:
20	(i) an estimated, predetermined or desired valuation
21	in an appraisal; or
22	(ii) estimated values or comparable sales at any
23	time before the appraiser completes an appraisal.
24	(7) Except as provided in section 7(g), provide to an
25	appraiser an anticipated, estimated, encouraged or desired
26	value for a property or a proposed or target amount to be
27	loaned to the borrower.
28	(8) Commit an act or practice that impairs or attempts
29	to impair an appraiser's independence, objectivity or
30	impartiality or solicit an appraiser to violate this act or

1 the RELRA. 2 (9) Prohibit an appraiser from recording the fee the 3 appraiser was paid for the performance of an appraisal in the 4 appraisal report. (c) Construction. -- Subsection (a) does not prohibit an-5 appraisal management company from requesting that an appraiser: 6 (1) Provide additional information about the basis for a 7 8 valuation. 9 (2) Correct objective factual errors in an appraisal. (3) Provide further detail, substantiation or 10 explanation for the appraiser's value conclusion, including, 11 12 without limitation, the applicability of additional-13 comparables as presented. 14 (d) Owners and employees. 15 (1) Except as provided in paragraph (2), a person that has been denied registration under this act or a similar law-16 of another jurisdiction or that would be disqualified from-17 18 eligibility to be certified or licensed under the REACA may 19 not be: 20 (i) a key person or compliance person; or (ii) directly involved in the provision of appraisal 21 22 services by an appraisal management company as an 23 employee or in any other capacity. 24 (2) Paragraph (1) shall cease to apply at such time as a 25 person is subsequently registered under this act or becomes 26 eligible to be certified or licensed under the REACA. Section 9. Registry of applicants and roster. 27 28 (a) Registry. The board shall keep a register of all 29 applicants for registration showing: 30 (1) The date of application.

1	(2) The applicant's name.
2	(3) The applicant's business street address.
3	(4) Whether the registration was granted or denied.
4	(b) Roster. The board shall keep a current roster showing
5	for each registrant registered at any time with the board:
6	(1) Its last known name and street address.
7	(2) A unique identification number.
8	(c) Effect and availability of records. The register and
9	roster shall be prima facie evidence of all matters contained
10	therein. The register and roster shall be kept on file in the
11	office of the board and shall be open for public inspection. The
12	board shall also post the roster on its Internet website.
13	Section 10. Disciplinary and corrective measures.
14	(a) Authority of board. The board may impose disciplinary
15	or corrective action as set forth in subsection (b) upon an
16	applicant, registrant, exempt company, person acting as an
17	appraisal management company, person holding out as an appraisal
18	management company or person advertising or holding out as
19	engaging in or conducting the business of an appraisal
20	management company, for any of the following causes:
21	(1) The appraisal management company's application for
22	registration or renewal of registration when filed contained
23	a statement that in light of the circumstances under which it
24	was made is false or misleading with respect to a material
25	fact.
26	(2) The applicant, registrant, exempt company, its-
27	compliance person or key person, has violated or failed to
28	comply with:
29	(i) This act, or the regulations or guidelines
3.0	promulgated by the board for the administration and

1	enforcement of this act.
2	(ii) The REACA or the regulations or guidelines
3	promulgated by the board for the administration and
4	enforcement of the REACA.
5	(3) The State Real Estate Commission has found the
6	applicant, registrant, exempt company, compliance person or
7	key person in violation of RELRA or the regulations to
8	administer and effectuate the purposes of the RELRA.
9	(4) The Department of Banking or a court of competent
10	jurisdiction has found the applicant, registrant, exempt
11	company, compliance person or key person in violation of the
12	provisions of 7 Pa.C.S. Ch.61 (relating to mortgage loan
13	industry licensing and consumer protection) or the Mortgage
14	Bankers and Brokers and Consumer Equity Protection Act.
15	(5) The applicant, registrant, exempt company,
16	compliance person or key person has been convicted of:
17	(i) A felony.
18	(ii) Within the past ten years, a misdemeanor
19	involving mortgage lending or real estate appraising,
20	breach of trust, moral turpitude or fraudulent or
21	dishonest dealing.
22	(6) The applicant, registrant, exempt company,
23	compliance person or key person is permanently or temporarily
24	enjoined by a court of competent jurisdiction from engaging
25	in or continuing any conduct or practice involving appraisal
26	management services or operating an appraisal management
27	company.
28	(7) The applicant, registrant, exempt company,
29	compliance person or key person is the subject of an order of
30	the board or any other state appraisal management company

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2	person's privilege to operate as an appraisal management
3	company, or other disciplinary actions by an agency of
4	another jurisdiction responsible for regulating appraisers,
5	mortgage brokers, real estate salespersons or real estate-
6	brokers.
7	(8) The person was not an exempt company or registrant
8	and:
9	(i) Acted as an appraisal management company.
10	(ii) Held out as an appraisal management company
11	within this Commonwealth.
12	(iii) Advertised or held out as engaging in or
13	conducting the business of an appraisal management
14	company
15	(b) Board action. When the board finds any of the causes
16	listed in subsection (a) supported by substantial evidence the
17	board may:
18	(1) Deny, suspend, revoke or refuse to issue or renew
19	the registration of an appraisal management company under-
20	this act.
21	(2) Restrict, reprimand, limit or suspend enforcement of
22	its findings and place the appraisal management company on
23	probation with the right to vacate the probation for-
24	noncompliance.
25	(3) In lieu of imposing a sanction authorized by
26	paragraph (1), the board may order the removal, replacement
27	or restriction of a compliance person or a key person found
28	to have committed any of the violations of subsection (a) as
29	a condition of approving, renewing or retaining an
30	applicant's or registrant's registration.

(4) In lieu of imposing a sanction authorized by paragraph (1), the board may order a person found to have committed any of the violations of subsection (a) and that owns an interest in or participates in the business of an appraisal management company to divest partially or wholly of such interest or participation as a condition of granting, renewing or retaining an applicant's or registrant's registration.

(5) Levy a civil penalty or costs of investigation undersubsection (d) or the act of July 2, 1993, (P.L.345, No.48),
entitled "An act empowering the General Counsel or hisdesignee to issue subpoenas for certain licensing board
activities; providing for hearing examiners in the Bureau of
Professional and Occupational Affairs; providing additional
powers to the Commissioner of Professional and Occupational
Affairs; and further providing for civil penalties and
license suspension."

- (6) Require bond or other security in addition to the requirements of section 6 (b) and regulations of the board promulgated pursuant to that subsection.
- (c) Criminal penalties.—A person that violates this act
 commits a misdemeanor of the third degree and shall, upon
 conviction, be sentenced to pay a fine of up to \$1,000 or to
 imprisonment for not more than 90 days, or both.
 - (d) Civil penalty. In addition to any other civil remedy or criminal penalty provided for in this act, the board may levy a civil penalty of up to \$10,000 on any person that violates any provision of this act or any person that acts as an appraisal management company, holds out as an appraisal management company in this Commonwealth or advertises or holds out as engaging in

- 1 or conducting the business of an appraisal management company at-
- 2 a time when the person is not an exempt company or registered
- 3 under this act. The board shall levy this penalty only after
- 4 affording the accused party the opportunity for a hearing, as
- 5 provided in 2 Pa.C.S. (relating to administrative law and
- 6 procedure). All civil penalties imposed in accordance with this-
- 7 section shall be paid into the Professional Licensure
- 8 Augmentation Account.
- 9 (e) Procedures. The investigation and prosecution of
- 10 disciplinary proceedings under this section shall be conducted
- 11 by the board under the provisions of the REACA.
- 12 Section 11. Effective date.
- 13 This act shall take effect in 60 days.
- 14 SECTION 1. SHORT TITLE.
- 15 THIS ACT SHALL BE KNOWN AND MAY BE CITED AS THE APPRAISAL
- 16 MANAGEMENT COMPANY REGISTRATION ACT.
- 17 SECTION 2. DEFINITIONS.
- 18 THE FOLLOWING WORDS AND PHRASES WHEN USED IN THIS ACT SHALL
- 19 HAVE THE MEANINGS GIVEN TO THEM IN THIS SECTION UNLESS THE
- 20 CONTEXT CLEARLY INDICATES OTHERWISE:
- 21 "APPLICANT." A PERSON WHO FILES AN APPLICATION FOR
- 22 REGISTRATION AS AN APPRAISAL MANAGEMENT COMPANY.
- 23 "APPRAISAL." THE TERM HAS THE MEANING PROVIDED IN SECTION 2
- 24 OF THE ACT OF JULY 10, 1990 (P.L.404, NO.98), KNOWN AS THE REAL
- 25 ESTATE APPRAISERS CERTIFICATION ACT.
- 26 "APPRAISAL MANAGEMENT COMPANY." A PERSON THAT PROVIDES
- 27 APPRAISAL MANAGEMENT SERVICES AND ACTS AS A THIRD-PARTY
- 28 INTERMEDIARY BETWEEN A PERSON SEEKING A VALUATION OF REAL ESTATE
- 29 LOCATED IN THIS COMMONWEALTH AND AN APPRAISER OR FIRM OF
- 30 APPRAISERS.

- 1 "APPRAISAL MANAGEMENT SERVICES." CONDUCTING BUSINESS BY
- 2 TELEPHONE, BY ELECTRONIC MEANS, BY MAIL OR IN PERSON DIRECTLY OR
- 3 INDIRECTLY FOR COMPENSATION OR IN THE EXPECTATION OF
- 4 COMPENSATION TO MANAGE THE PERFORMANCE OF APPRAISALS FOR A
- 5 CLIENT, INCLUDING, WITHOUT LIMITATION:
- 6 (1) RECRUITING APPRAISERS.
- 7 (2) CONTRACTING WITH APPRAISERS TO PERFORM APPRAISALS.
- 8 (3) NEGOTIATING FEES WITH APPRAISERS.
- 9 (4) RECEIVING APPRAISAL ORDERS AND APPRAISALS.
- 10 (5) SUBMITTING APPRAISALS RECEIVED FROM APPRAISERS TO
- 11 THE CLIENT.
- 12 (6) PROVIDING RELATED ADMINISTRATIVE AND CLERICAL
- 13 DUTIES.
- 14 "APPRAISAL REVIEW." AN APPRAISAL REVIEW AS DEFINED BY THE
- 15 UNIFORM STANDARDS OF PROFESSIONAL APPRAISAL PRACTICE ISSUED BY
- 16 THE APPRAISAL STANDARDS BOARD.
- 17 "APPRAISER." AN INDIVIDUAL CERTIFIED UNDER THE ACT OF JULY
- 18 10, 1990 (P.L.404, NO.98), KNOWN AS THE REAL ESTATE APPRAISERS
- 19 CERTIFICATION ACT, AS A CERTIFIED RESIDENTIAL APPRAISER OR
- 20 CERTIFIED GENERAL APPRAISER.
- 21 "APPRAISER PANEL." A GROUP OF APPRAISERS THAT HAVE BEEN
- 22 SELECTED BY AN APPRAISAL MANAGEMENT COMPANY TO PERFORM
- 23 APPRAISALS FOR THE APPRAISAL MANAGEMENT COMPANY.
- 24 "BOARD." THE STATE BOARD OF CERTIFIED REAL ESTATE APPRAISERS
- 25 WITHIN THE BUREAU OF PROFESSIONAL AND OCCUPATIONAL AFFAIRS IN
- 26 THE DEPARTMENT OF STATE.
- 27 "CLIENT." A PERSON THAT CONTRACTS WITH OR OTHERWISE ENTERS
- 28 INTO AN AGREEMENT WITH AN APPRAISAL MANAGEMENT COMPANY FOR THE
- 29 PERFORMANCE OF APPRAISAL MANAGEMENT SERVICES.
- 30 "COMPLIANCE PERSON." AN INDIVIDUAL WHO IS EMPLOYED,

- 1 APPOINTED OR AUTHORIZED BY AN APPRAISAL MANAGEMENT COMPANY TO BE
- 2 RESPONSIBLE FOR ENSURING COMPLIANCE WITH THIS ACT.
- 3 "EXEMPT COMPANY." A PERSON THAT IS EXEMPTED FROM REGISTERING
- 4 UNDER THIS ACT UNDER SECTION 1124 OF THE FINANCIAL INSTITUTIONS
- 5 REFORM, RECOVERY, AND ENFORCEMENT ACT OF 1989 (PUBLIC LAW
- 6 101-73, 103 STAT. 183).
- 7 "KEY PERSON." A PERSON OTHER THAN A COMPLIANCE PERSON WHO IS
- 8 A DIRECTOR, OFFICER, SUPERVISOR, MANAGER OR OTHER PERSON
- 9 PERFORMING A SIMILAR FUNCTION IN AN APPRAISAL MANAGEMENT
- 10 COMPANY.
- 11 "MORTGAGE BANKERS AND BROKERS AND CONSUMER EQUITY PROTECTION
- 12 ACT." THE ACT OF DECEMBER 22, 1989 (P.L.687, NO. 90), KNOWN AS
- 13 THE MORTGAGE BANKERS AND BROKERS AND CONSUMER EQUITY PROTECTION
- 14 ACT.
- 15 "REACA." THE ACT OF JULY 10, 1990 (P.L.404, NO.98), KNOWN AS
- 16 THE REAL ESTATE APPRAISERS CERTIFICATION ACT.
- 17 "REGISTRANT." AN APPRAISAL MANAGEMENT COMPANY THAT IS
- 18 REGISTERED UNDER THIS ACT.
- 19 "RELRA." THE ACT OF FEBRUARY 19, 1980 (P.L.15, NO.9), KNOWN
- 20 AS THE REAL ESTATE LICENSING AND REGISTRATION ACT.
- 21 SECTION 3. REGISTRATION OF APPRAISAL MANAGEMENT COMPANIES
- 22 REQUIRED.
- 23 EXCEPT AS PROVIDED IN SECTION 11, A PERSON WHO IS NOT AN
- 24 EXEMPT COMPANY OR A REGISTRANT MAY NOT:
- 25 (1) ACT AS AN APPRAISAL MANAGEMENT COMPANY IN THIS
- 26 COMMONWEALTH.
- 27 (2) HOLD OUT AS AN APPRAISAL MANAGEMENT COMPANY IN THIS
- 28 COMMONWEALTH.
- 29 (3) ADVERTISE OR HOLD OUT AS ENGAGING IN OR CONDUCTING
- 30 THE BUSINESS OF AN APPRAISAL MANAGEMENT COMPANY IN THIS

- 1 COMMONWEALTH.
- 2 SECTION 4. POWERS OF THE BOARD.
- 3 (A) REGULATIONS. -- THE BOARD SHALL HAVE THE POWERS NECESSARY
- 4 TO IMPLEMENT, ADMINISTER AND ENFORCE THIS ACT, INCLUDING THE
- 5 POWER TO ADOPT RULES AND REGULATIONS CONSISTENT WITH THIS ACT.
- 6 (B) TEMPORARY REGULATIONS.--IN ORDER TO FACILITATE THE
- 7 PROMPT IMPLEMENTATION OF THIS ACT, REGULATIONS PROMULGATED BY
- 8 THE BOARD SHALL BE DEEMED TEMPORARY REGULATIONS WHICH SHALL
- 9 EXPIRE NO LATER THAN THREE YEARS FOLLOWING THE EFFECTIVE DATE OF
- 10 THIS SECTION. THE BOARD MAY PROMULGATE TEMPORARY REGULATIONS
- 11 WHICH SHALL NOT BE SUBJECT TO:
- 12 (1) SECTIONS 201, 202 AND 203 OF THE ACT OF JULY 31,
- 13 1968 (P.L.769, NO.240), REFERRED TO AS THE COMMONWEALTH
- 14 DOCUMENTS LAW.
- 15 (2) THE ACT OF JUNE 25, 1982 (P.L.633, NO.181), KNOWN AS
- 16 THE REGULATORY REVIEW ACT.
- 17 (C) EXPIRATION.--THE AUTHORITY PROVIDED TO THE BOARD TO
- 18 ADOPT TEMPORARY REGULATIONS UNDER SUBSECTION (B) SHALL EXPIRE
- 19 THREE YEARS FROM THE EFFECTIVE DATE OF THIS SECTION. REGULATIONS
- 20 ADOPTED AFTER THAT DATE SHALL BE PROMULGATED AS PROVIDED BY LAW.
- 21 SECTION 5. REQUIREMENTS FOR REGISTRATION.
- 22 (A) APPLICATION. -- BEFORE ACTING OR OFFERING TO ACT AS AN
- 23 APPRAISAL MANAGEMENT COMPANY IN THIS COMMONWEALTH, A PERSON THAT
- 24 IS NOT AN EXEMPT COMPANY SHALL MAKE WRITTEN APPLICATION TO THE
- 25 BOARD FOR REGISTRATION ACCOMPANIED BY THE REQUIRED FEE AND BOND
- 26 OR LETTER OF CREDIT.
- 27 (B) REQUIRED INFORMATION. -- THE APPLICATION SHALL CONTAIN
- 28 SUCH INFORMATION AS THE BOARD SHALL REQUIRE, INCLUDING THE
- 29 FOLLOWING INFORMATION:
- 30 (1) THE NAME, BUSINESS STREET ADDRESS, TELEPHONE NUMBER

- 1 AND OTHER CONTACT INFORMATION OF THE APPLICANT.
- 2 (2) IF THE APPLICANT IS NOT AN INDIVIDUAL AND IS
- 3 INCORPORATED OR OTHERWISE FORMED UNDER THE LAWS OF A
- 4 JURISDICTION OTHER THAN THIS COMMONWEALTH, DOCUMENTATION THAT
- 5 THE APPLICANT IS AUTHORIZED TO TRANSACT BUSINESS IN THIS
- 6 COMMONWEALTH.
- 7 (3) THE NAME, STREET ADDRESS, TELEPHONE NUMBER AND OTHER
- 8 CONTACT INFORMATION OF ANY PERSON THAT OWNS 10% OR MORE OF
- 9 THE APPLICANT.

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- 10 (4) THE NAME, STREET ADDRESS, TELEPHONE NUMBER AND OTHER
- 11 CONTACT INFORMATION OF THE APPLICANT'S COMPLIANCE PERSON.
- 12 (5) A CERTIFICATION THAT THE APPLICANT:
 - (I) HAS A SYSTEM IN PLACE TO VERIFY THAT A PERSON
 BEING ADDED TO AN APPRAISER PANEL OF THE APPLICANT OR WHO
 WILL OTHERWISE PERFORM APPRAISALS FOR THE APPLICANT OF
 PROPERTY LOCATED IN THIS COMMONWEALTH IS A CERTIFIED
 APPRAISER AND IN GOOD STANDING IN THIS COMMONWEALTH UNDER
 REACA.
 - (II) HAS A SYSTEM IN PLACE FOR THE PERFORMANCE OF APPRAISAL REVIEWS WITH RESPECT TO THE WORK OF ALL APPRAISERS THAT ARE PERFORMING APPRAISALS FOR THE APPLICANT OF PROPERTY LOCATED IN THIS COMMONWEALTH TO DETERMINE WHETHER THE APPRAISALS ARE BEING CONDUCTED IN CONFORMANCE WITH THE MINIMUM STANDARDS UNDER REACA BOTH ON A PERIODIC BASIS AND WHENEVER REQUESTED BY A CLIENT.
 - (III) MAINTAINS A DETAILED RECORD OF EACH REQUEST

 FOR AN APPRAISAL THAT IT RECEIVES, THE APPRAISER ASSIGNED

 TO PERFORM THE APPRAISAL, THE FEES RECEIVED FROM THE

 CLIENT FOR THE APPRAISAL AND THE FEES PAID TO THE

 APPRAISER.

- 1 (6) ANY DISCIPLINE IMPOSED ON THE APPLICANT IN THIS
- 2 COMMONWEALTH OR ANY OTHER STATE UNDER ANY LAW REGULATING
- 3 APPRAISERS, APPRAISAL MANAGEMENT COMPANIES OR REAL ESTATE
- 4 BROKERS OR SALESPERSONS.
- 5 (7) ANY CRIMINAL CONVICTION OF THE APPLICANT DURING THE
- 6 PREVIOUS TEN YEARS IN THIS COMMONWEALTH OR ANY OTHER STATE OR
- 7 FEDERAL JURISDICTION.
- 8 (8) ANY OTHER INFORMATION REQUIRED BY RULES AND
- 9 REGULATIONS OF THE BOARD.
- 10 (C) REQUIREMENTS FOR REGISTRATION. -- THE BOARD SHALL REGISTER
- 11 AN APPLICANT AS AN APPRAISAL MANAGEMENT COMPANY IN THIS
- 12 COMMONWEALTH UPON:
- 13 (1) RECEIPT OF A PROPERLY COMPLETED APPLICATION.
- 14 (2) PAYMENT OF THE REQUIRED FEE.
- 15 (3) POSTING OF THE REQUIRED BOND OR LETTER OF CREDIT.
- 16 (4) A DETERMINATION BY THE BOARD THAT THE ACTIVITIES OF
- 17 THE APPLICANT WILL BE DIRECTED AND CONDUCTED BY PERSONS OF
- 18 GOOD MORAL CHARACTER AS DEFINED IN THE RULES AND REGULATIONS
- 19 OF THE BOARD.
- 20 (D) DENIAL OF APPLICATION. --
- 21 (1) IF THE BOARD FINDS THAT THERE IS REASON TO DENY THE
- 22 APPLICATION FOR REGISTRATION, THE BOARD SHALL NOTIFY THE
- 23 APPLICANT THAT THE APPLICATION HAS BEEN DENIED AND SHALL
- 24 AFFORD THE APPLICANT AN OPPORTUNITY FOR A HEARING BEFORE THE
- 25 BOARD TO SHOW CAUSE WHY THE APPLICATION SHOULD NOT BE DENIED.
- 26 (2) ALL PROCEEDINGS CONCERNING THE DENIAL OF AN
- 27 APPLICATION FOR REGISTRATION SHALL BE GOVERNED BY 2 PA.C.S.
- 28 (RELATING TO ADMINISTRATIVE LAW AND PROCEDURE).
- 29 (E) CONSTRUCTION. -- THE ACCEPTANCE BY THE BOARD OF AN
- 30 APPLICATION FOR REGISTRATION DOES NOT CONSTITUTE THE APPROVAL OF

- 1 ITS CONTENTS OR WAIVE THE AUTHORITY OF THE BOARD TO TAKE
- 2 DISCIPLINARY ACTION UNDER THIS ACT.
- 3 SECTION 6. FEES AND RENEWALS.
- 4 (A) FILING FEES.--THE FEE TO FILE AN APPLICATION FOR
- 5 REGISTRATION OR RENEWAL OF A REGISTRATION UNDER THIS ACT SHALL
- 6 BE \$1,000 OR SUCH OTHER AMOUNTS AS ARE SET BY THE RULES AND
- 7 REGULATIONS OF THE BOARD.
- 8 (B) BOND OR LETTER OF CREDIT.--
- 9 (1) IN ADDITION TO THE FILING FEE, EACH APPLICANT FOR
- 10 REGISTRATION SHALL EITHER COMPLY WITH:
- 11 (I) PARAGRAPH (2) REGARDING THE POSTING OF A BOND;
- 12 OR
- 13 (II) PARAGRAPH (3) REGARDING THE POSTING OF A LETTER
- 14 OF CREDIT.
- 15 (2) THE REQUIREMENTS FOR POSTING A BOND SHALL BE:
- 16 (I) THE BOND SHALL BE IN THE AMOUNT OF \$20,000 OR
- 17 ANY OTHER AMOUNT AS SET BY THE RULES AND REGULATIONS OF
- 18 THE BOARD.
- 19 (II) THE BOND SHALL BE IN THE FORM PRESCRIBED BY THE
- 20 RULES AND REGULATIONS OF THE BOARD.
- 21 (III) THE BOND SHALL ACCRUE TO THE COMMONWEALTH FOR
- THE BENEFIT OF:
- 23 (A) A CLAIMANT AGAINST THE REGISTRANT TO SECURE
- 24 THE FAITHFUL PERFORMANCE OF THE REGISTRANT'S
- OBLIGATIONS UNDER THIS ACT; OR
- 26 (B) AN APPRAISER WHO HAS PERFORMED AN APPRAISAL
- FOR THE REGISTRANT FOR WHICH THE APPRAISER HAS NOT
- 28 BEEN PAID.
- 29 (IV) THE AGGREGATE LIABILITY OF THE SURETY SHALL NOT
- 30 EXCEED THE PRINCIPAL SUM OF THE BOND.

1	(V) A PARTY HAVING A CLAIM AGAINST THE REGISTRANT
2	MAY BRING SUIT DIRECTLY ON THE SURETY BOND OR THE BOARD
3	MAY BRING SUIT ON BEHALF OF THE PARTY HAVING A CLAIM
4	AGAINST THE REGISTRANT.
5	(VI) THE AMOUNT OF THE BOND SHALL BE RESTORED TO THE
6	FULL AMOUNT REQUIRED WITHIN 15 DAYS AFTER THE PAYMENT OF
7	ANY CLAIM ON THE BOND.
8	(3) THE REQUIREMENTS FOR POSTING A LETTER OF CREDIT
9	SHALL BE:
10	(I) THE LETTER OF CREDIT SHALL BE IN THE AMOUNT OF
11	\$20,000 OR ANY OTHER AMOUNT AS SET BY THE RULES AND
12	REGULATIONS OF THE BOARD.
13	(II) THE LETTER OF CREDIT SHALL BE IRREVOCABLE AND
14	IN A FORM APPROVED BY THE BOARD. THE LETTER OF CREDIT
15	SHALL BE PAYABLE TO THE BUREAU OF PROFESSIONAL AND
16	OCCUPATIONAL AFFAIRS IN THE DEPARTMENT OF STATE.
17	(III) THE LETTER OF CREDIT SHALL BE FOR THE USE AND
18	THE BENEFIT OF:
19	(A) A PERSON SUFFERING DAMAGES FOR FAILURE OF
20	THE REGISTRANT TO PERFORM ITS OBLIGATIONS UNDER THIS
21	ACT; OR
22	(B) AN APPRAISER WHO HAS PERFORMED AN APPRAISAL
23	FOR THE REGISTRANT FOR WHICH THE APPRAISER HAS NOT
24	BEEN PAID.
25	(IV) A PERSON DESCRIBED UNDER SUBPARAGRAPH (III) MAY
26	FILE WITH THE BUREAU A COMPLAINT AGAINST THE REGISTRANT
27	AND REQUEST A DRAW UPON THE REGISTRANT'S LETTER OF
28	CREDIT. UPON RECEIPT OF A COMPLAINT, THE BUREAU SHALL
29	NOTIFY THE REGISTRANT AND INVESTIGATE THE COMPLAINT. UPON
30	DETERMINATION BY THE BUREAU THAT THE REGISTRANT IS LIABLE

- 1 TO THE COMPLAINANT, THE BUREAU MAY, AFTER PROVIDING
- 2 NOTICE TO THE REGISTRANT, DRAW UPON THE IRREVOCABLE
- 3 LETTER OF CREDIT TO SATISFY THE COMPLAINT.
- 4 (V) UPON A DRAW AGAINST A LETTER OF CREDIT, THE
- 5 REGISTRANT MUST PROVIDE A NEW LETTER OF CREDIT IN THE
- 6 AMOUNT REQUIRED UNDER SUBPARAGRAPH (I).
- 7 (C) RENEWAL.--
- 8 (1) REGISTRATIONS UNDER THIS ACT SHALL BE RENEWED ON A
- 9 BIENNIAL BASIS FOR PERSONS IN GOOD STANDING.
- 10 (2) FAILURE TO TIMELY RENEW A REGISTRATION SHALL RESULT
- IN A LOSS OF AUTHORITY TO OPERATE UNDER THIS ACT.
- 12 (3) A REQUEST TO REINSTATE A REGISTRATION SHALL BE
- 13 ACCOMPANIED BY PAYMENT OF A PENALTY OF \$50 FOR EACH MONTH OF
- 14 DELINQUENCY.
- 15 (4) THE CONTENTS OF AN APPLICATION FOR RENEWAL SHALL BE
- 16 PRESCRIBED BY THE RULES AND REGULATIONS OF THE BOARD.
- 17 SECTION 7. RESPONSIBILITIES AND DUTIES OF APPRAISAL MANAGEMENT
- 18 COMPANIES.
- 19 (A) CONDUCT OF REVIEWS. -- ALL APPRAISAL REVIEWS IN THIS
- 20 COMMONWEALTH MUST BE CONDUCTED FOR AN APPRAISAL MANAGEMENT
- 21 COMPANY BY:
- 22 (1) A CERTIFIED APPRAISER IN GOOD STANDING IN THIS
- 23 COMMONWEALTH; OR
- 24 (2) A CERTIFIED OR LICENSED APPRAISER IN GOOD STANDING
- 25 IN ANOTHER STATE.
- 26 (B) RECORDS.--
- 27 (1) AN APPRAISAL MANAGEMENT COMPANY SHALL MAINTAIN OR
- 28 CAUSE TO BE MAINTAINED:
- 29 (I) IN THE CASE OF A REGISTRANT, COMPLETE RECORDS OF
- 30 ITS COMPLIANCE WITH THE CERTIFICATIONS REQUIRED UNDER

- 1 SECTION 5(B)(5); AND
- 2 (II) IN THE CASE OF REGISTRANTS AND EXEMPT
- 3 COMPANIES, SUCH ACCOUNTS, CORRESPONDENCE, MEMORANDA,
- 4 PAPERS, BOOKS AND OTHER RECORDS AS SHALL BE REQUIRED BY
- 5 THE RULES AND REGULATIONS OF THE BOARD.
- 6 (2) THE RECORDS MUST BE RETAINED FOR:
 - (I) FIVE YEARS AFTER THEIR PREPARATION;
- 8 (II) TWO YEARS AFTER FINAL DISPOSITION OF ANY
- 9 JUDICIAL PROCEEDING THAT INVOLVES THE ACTIONS OF THE
- 10 APPRAISAL MANAGEMENT COMPANY THAT ARE THE SUBJECT OF THE
- 11 RECORDS; OR

- 12 (III) SUCH OTHER PERIOD AS SHALL BE REQUIRED BY THE
- 13 RULES AND REGULATIONS OF THE BOARD WITH RESPECT TO A
- 14 PARTICULAR CLASS OR TYPE OF RECORDS.
- 15 (3) THE BOARD MAY INSPECT THE RECORDS REQUIRED UNDER
- 16 PARAGRAPH (1) AT ANY TIME.
- 17 (C) COMPLIANCE PERSON. --
- 18 (1) AN APPRAISAL MANAGEMENT COMPANY SHALL AT ALL TIMES
- 19 HAVE A COMPLIANCE PERSON.
- 20 (2) A REGISTRANT SHALL FILE A CERTIFICATION WITH THE
- 21 BOARD IN A FORM APPROVED BY THE BOARD CERTIFYING:
- 22 (I) THE IDENTITY OF ITS COMPLIANCE PERSON.
- 23 (II) THE INDIVIDUAL'S ACCEPTANCE OF THE
- 24 RESPONSIBILITIES OF A COMPLIANCE PERSON.
- 25 (3) A REGISTRANT SHALL NOTIFY THE BOARD WITHIN 30 DAYS
- 26 OF A CHANGE IN ITS COMPLIANCE PERSON.
- 27 (4) AN INDIVIDUAL REGISTRANT WHO OPERATES AS A SOLE
- 28 PROPRIETORSHIP IS CONSIDERED THE COMPLIANCE PERSON UNDER THIS
- 29 ACT.
- 30 (D) UPDATING OF BOARD RECORDS.--IF THE INFORMATION CONTAINED

- 1 IN A DOCUMENT FILED WITH THE BOARD IS OR BECOMES INACCURATE OR
- 2 INCOMPLETE IN ANY MATERIAL RESPECT, THE REGISTRANT SHALL
- 3 PROMPTLY FILE AN AMENDMENT CORRECTING THE INFORMATION CONTAINED
- 4 IN THE DOCUMENT.
- 5 (E) DISCLOSURE. -- AN APPRAISAL MANAGEMENT COMPANY SHALL
- 6 DISCLOSE TO ITS LENDER THE FEES PAID FOR AN APPRAISAL SEPARATELY
- 7 FROM ANY OTHER FEES OR CHARGES FOR APPRAISAL MANAGEMENT
- 8 SERVICES.
- 9 (F) NOTICE OF DISCIPLINE. -- A REGISTRANT MUST NOTIFY THE
- 10 BOARD IN WRITING WITHIN 30 DAYS AFTER ITS OCCURRENCE OF ANY
- 11 DENIAL, REVOCATION OR SUSPENSION OF ITS DESIGNATION,
- 12 REGISTRATION, CERTIFICATE OR LICENSE UNDER ANY LAW OF ANY
- 13 JURISDICTION OTHER THAN THIS COMMONWEALTH REGULATING APPRAISAL
- 14 MANAGEMENT COMPANIES, THE IMPOSITION OF ANY OTHER FORM OF
- 15 DISCIPLINE UNDER ANY SUCH LAW, OR THE COMMENCEMENT OF A
- 16 DISCIPLINARY OR ENFORCEMENT ACTION AGAINST THE REGISTRANT UNDER
- 17 ANY SUCH LAW.
- 18 (G) PROVISION OF SALES CONTRACT. -- WHENEVER AN APPRAISAL
- 19 MANAGEMENT COMPANY REQUESTS AN APPRAISER TO PERFORM AN
- 20 APPRAISAL, THE APPRAISAL MANAGEMENT COMPANY MUST MAKE A
- 21 REASONABLE EFFORT TO PROVIDE IN A TIMELY MANNER TO THE APPRAISER
- 22 A COPY OF THE CONTRACT FOR THE SALE OF THE PROPERTY, IF
- 23 AVAILABLE, ALONG WITH LEGAL DESCRIPTIONS AND ANY OTHER DOCUMENTS
- 24 PERTINENT TO THE ASSIGNMENT.
- 25 SECTION 8. PROHIBITED ACTIVITIES.
- 26 (A) IMPROPER INFLUENCE. -- AN EMPLOYEE, KEY PERSON, COMPLIANCE
- 27 PERSON OR AGENT OF AN APPRAISAL MANAGEMENT COMPANY SHALL NOT
- 28 IMPROPERLY INFLUENCE OR ATTEMPT TO IMPROPERLY INFLUENCE THE
- 29 DEVELOPMENT, REPORTING, RESULT OR REVIEW OF AN APPRAISAL,
- 30 INCLUDING, WITHOUT LIMITATION, THROUGH THE USE OF INTIMIDATION,

- 1 COERCION, EXTORTION, BRIBERY, BLACKMAIL, THREAT OF NONPAYMENT OR
- 2 WITHHOLDING PAYMENT FOR AN APPRAISAL OR THREAT OF EXCLUSION FROM
- 3 FUTURE APPRAISAL WORK.
- 4 (B) OTHER PROHIBITIONS.--A REGISTRANT OR EXEMPT COMPANY
- 5 SHALL NOT:
- 6 (1) HIRE, EMPLOY OR IN ANY WAY CONTRACT WITH OR PAY A
- 7 PERSON WHO IS NOT AN APPRAISER AND WHO HOLDS A LICENSE UNDER
- 8 THE RELRA TO PERFORM A VALUATION OF REAL ESTATE UNLESS IT IS
- 9 A COMPARATIVE MARKET ANALYSIS AS DEFINED IN SECTION 201 OF
- 10 THE RELRA.
- 11 (2) REQUIRE AN APPRAISER TO PROVIDE THE REGISTRANT OR
- 12 EXEMPT COMPANY WITH THE APPRAISER'S DIGITAL SIGNATURE OR
- 13 SEAL.
- 14 (3) ALTER, AMEND OR CHANGE AN APPRAISAL SUBMITTED BY AN
- 15 APPRAISER, INCLUDING, WITHOUT LIMITATION, BY:
- 16 (I) REMOVING THE APPRAISER'S SIGNATURE OR SEAL; OR
- 17 (II) ADDING OR REMOVING INFORMATION TO OR FROM THE
- 18 APPRAISAL.
- 19 (4) REMOVE AN APPRAISER FROM AN APPRAISER PANEL WITHOUT
- 20 PRIOR WRITTEN NOTICE TO THE APPRAISER. THE NOTICE MUST
- 21 INCLUDE EVIDENCE OF:
- 22 (I) ILLEGAL OR UNLAWFUL CONDUCT BY THE APPRAISER;
- 23 (II) A VIOLATION OF THE MINIMUM REPORTING STANDARDS
- 24 UNDER THE REACA OR OTHER APPLICABLE STATUTE OR
- 25 REGULATION;
- 26 (III) FAILURE TO SATISFY MINIMUM STANDARDS REQUIRED
- 27 BY THE APPRAISAL MANAGEMENT COMPANY OR ANY CONTRACT
- 28 BETWEEN THE APPRAISER AND THE APPRAISAL MANAGEMENT
- 29 COMPANY;
- 30 (IV) OTHERWISE IMPROPER OR UNPROFESSIONAL BEHAVIOR;

- 1 OR 2 (V) A LEGITIMATE BUSINESS REASON FOR THE REMOVAL 3 THAT IS NOT RELATED TO THE APPRAISER'S PERFORMANCE. (5) ENTER INTO A CONTRACT OR AGREEMENT WITH AN APPRAISER 4 5 FOR THE PERFORMANCE OF APPRAISALS UNLESS THE APPRAISER IS CERTIFIED AND IN GOOD STANDING WITH THE BOARD. 6 7 (6) REOUEST THAT AN APPRAISER PROVIDE: 8 (I) AN ESTIMATED, PREDETERMINED OR DESIRED VALUATION 9 IN AN APPRAISAL; OR 10 (II) ESTIMATED VALUES OR COMPARABLE SALES AT ANY TIME BEFORE THE APPRAISER COMPLETES AN APPRAISAL. 11 (7) EXCEPT AS PROVIDED IN SECTION 7(G), PROVIDE TO AN 12 13 APPRAISER: 14 (I) AN ANTICIPATED, ESTIMATED, ENCOURAGED OR DESIRED VALUE FOR A PROPERTY; OR 15 16 (II) A PROPOSED OR TARGET AMOUNT TO BE LOANED TO THE 17 BORROWER. 18 (8) COMMIT AN ACT OR PRACTICE THAT IMPAIRS OR ATTEMPTS 19 TO IMPAIR AN APPRAISER'S INDEPENDENCE, OBJECTIVITY OR 20 IMPARTIALITY OR SOLICIT AN APPRAISER TO VIOLATE THIS ACT OR THE RELRA OR REACA. 21 (9) PROHIBIT AN APPRAISER FROM RECORDING THE FEE THE 22 23 APPRAISER WAS PAID FOR THE PERFORMANCE OF AN APPRAISAL IN THE 24 APPRAISAL REPORT. (C) CONSTRUCTION. -- SUBSECTION (A) DOES NOT PROHIBIT AN 25
- 26 APPRAISAL MANAGEMENT COMPANY FROM REQUESTING THAT AN APPRAISER:
- (1) CORRECT OBJECTIVE FACTUAL ERRORS IN AN APPRAISAL. 27
- 28 (2) PROVIDE ADDITIONAL DETAIL, SUBSTANTIATION OR
- 29 EXPLANATION FOR THE APPRAISER'S VALUE CONCLUSION, INCLUDING,
- WITHOUT LIMITATION, THE APPLICABILITY OF ADDITIONAL 30

- 1 COMPARABLES AS PRESENTED.
- 2 (D) OWNERS AND EMPLOYEES.--
- 3 (1) EXCEPT AS PROVIDED IN PARAGRAPH (2), A PERSON THAT
- 4 HAS BEEN DENIED REGISTRATION UNDER THIS ACT OR A SIMILAR LAW
- 5 OF ANOTHER JURISDICTION OR THAT WOULD BE DISQUALIFIED FROM
- 6 ELIGIBILITY TO BE CERTIFIED OR LICENSED UNDER THE REACA MAY
- 7 NOT BE:
- 8 (I) A KEY PERSON OR COMPLIANCE PERSON; OR
- 9 (II) DIRECTLY INVOLVED IN THE PROVISION OF APPRAISAL
- 10 SERVICES BY AN APPRAISAL MANAGEMENT COMPANY AS AN
- 11 EMPLOYEE OR IN ANY OTHER CAPACITY.
- 12 (2) PARAGRAPH (1) SHALL CEASE TO APPLY AT SUCH TIME AS A
- 13 PERSON IS SUBSEQUENTLY REGISTERED UNDER THIS ACT OR BECOMES
- 14 ELIGIBLE TO BE CERTIFIED OR LICENSED UNDER THE REACA.
- 15 SECTION 9. REGISTRY OF APPLICANTS AND ROSTER.
- 16 (A) REGISTRY.--THE BOARD SHALL KEEP A REGISTER OF ALL
- 17 APPLICANTS FOR REGISTRATION SHOWING:
- 18 (1) THE DATE OF APPLICATION.
- 19 (2) THE APPLICANT'S NAME.
- 20 (3) THE APPLICANT'S BUSINESS STREET ADDRESS.
- 21 (4) WHETHER THE REGISTRATION WAS GRANTED OR DENIED.
- 22 (B) ROSTER.--THE BOARD SHALL KEEP A CURRENT ROSTER SHOWING
- 23 FOR EACH REGISTRANT REGISTERED AT ANY TIME WITH THE BOARD:
- 24 (1) ITS LAST KNOWN NAME AND STREET ADDRESS.
- 25 (2) AN IDENTIFICATION NUMBER.
- 26 (C) AVAILABILITY OF RECORDS.--THE REGISTER AND ROSTER SHALL
- 27 BE KEPT ON FILE IN THE OFFICE OF THE BOARD AND SHALL BE OPEN FOR
- 28 PUBLIC INSPECTION. THE BOARD SHALL ALSO POST THE ROSTER ON ITS
- 29 INTERNET WEBSITE.
- 30 SECTION 10. DISCIPLINARY MEASURES.

- 1 (A) AUTHORITY OF BOARD. -- THE BOARD MAY IMPOSE DISCIPLINARY
- 2 ACTION AS SET FORTH IN SUBSECTION (B) UPON AN APPLICANT,
- 3 REGISTRANT, EXEMPT COMPANY, PERSON ACTING AS AN APPRAISAL
- 4 MANAGEMENT COMPANY, PERSON HOLDING OUT AS AN APPRAISAL
- 5 MANAGEMENT COMPANY OR PERSON ADVERTISING OR HOLDING OUT AS
- 6 ENGAGING IN OR CONDUCTING THE BUSINESS OF AN APPRAISAL
- 7 MANAGEMENT COMPANY, FOR ANY OF THE FOLLOWING CAUSES:
- 8 (1) THE APPRAISAL MANAGEMENT COMPANY'S APPLICATION FOR
- 9 REGISTRATION OR RENEWAL OF REGISTRATION WHEN FILED CONTAINED
- 10 A STATEMENT THAT IN LIGHT OF THE CIRCUMSTANCES UNDER WHICH IT
- 11 WAS MADE IS FALSE OR MISLEADING WITH RESPECT TO A MATERIAL
- 12 FACT.
- 13 (2) THE APPLICANT, REGISTRANT, EXEMPT COMPANY, ITS
- 14 COMPLIANCE PERSON OR KEY PERSON, HAS VIOLATED OR FAILED TO
- 15 COMPLY WITH:
- 16 (I) THIS ACT, OR THE REGULATIONS OR GUIDELINES
- 17 PROMULGATED BY THE BOARD FOR THE ADMINISTRATION AND
- 18 ENFORCEMENT OF THIS ACT.
- 19 (II) THE REACA OR THE REGULATIONS OR GUIDELINES
- 20 PROMULGATED BY THE BOARD FOR THE ADMINISTRATION AND
- 21 ENFORCEMENT OF THE REACA.
- 22 (3) THE STATE REAL ESTATE COMMISSION HAS FOUND THE
- 23 APPLICANT, REGISTRANT, EXEMPT COMPANY, COMPLIANCE PERSON OR
- 24 KEY PERSON IN VIOLATION OF RELRA OR THE REGULATIONS TO
- 25 ADMINISTER AND EFFECTUATE THE PURPOSES OF THE RELRA.
- 26 (4) THE DEPARTMENT OF BANKING OR A COURT OF COMPETENT
- JURISDICTION HAS FOUND THE APPLICANT, REGISTRANT, EXEMPT
- 28 COMPANY, COMPLIANCE PERSON OR KEY PERSON IN VIOLATION OF THE
- 29 PROVISIONS OF 7 PA.C.S. CH.61 (RELATING TO MORTGAGE LOAN
- 30 INDUSTRY LICENSING AND CONSUMER PROTECTION) OR THE MORTGAGE

- 1 BANKERS AND BROKERS AND CONSUMER EQUITY PROTECTION ACT.
- 2 (5) THE APPLICANT, REGISTRANT, EXEMPT COMPANY,
- 3 COMPLIANCE PERSON OR KEY PERSON HAS BEEN CONVICTED OF:
- 4 (I) A FELONY.
- 5 (II) WITHIN THE PAST TEN YEARS, A MISDEMEANOR
 6 INVOLVING MORTGAGE LENDING OR REAL ESTATE APPRAISING,
 7 BREACH OF TRUST, MORAL TURPITUDE OR FRAUDULENT OR
 8 DISHONEST DEALING.
- 9 (6) THE APPLICANT, REGISTRANT, EXEMPT COMPANY,

 10 COMPLIANCE PERSON OR KEY PERSON IS PERMANENTLY OR TEMPORARILY

 11 ENJOINED BY A COURT OF COMPETENT JURISDICTION FROM ENGAGING

 12 IN OR CONTINUING ANY CONDUCT OR PRACTICE INVOLVING APPRAISAL

 13 MANAGEMENT SERVICES OR OPERATING AN APPRAISAL MANAGEMENT

 14 COMPANY.
 - (7) THE APPLICANT, REGISTRANT, EXEMPT COMPANY,

 COMPLIANCE PERSON OR KEY PERSON IS THE SUBJECT OF AN ORDER OF

 THE BOARD OR ANY OTHER STATE APPRAISAL MANAGEMENT COMPANY

 REGULATORY AGENCY DENYING, SUSPENDING OR REVOKING THE

 PERSON'S PRIVILEGE TO OPERATE AS AN APPRAISAL MANAGEMENT

 COMPANY, OR OTHER DISCIPLINARY ACTIONS BY AN AGENCY OF

 ANOTHER JURISDICTION RESPONSIBLE FOR REGULATING APPRAISERS,

 MORTGAGE BROKERS, REAL ESTATE SALESPERSONS OR REAL ESTATE

 BROKERS.
- 24 (8) THE PERSON WAS NOT AN EXEMPT COMPANY OR REGISTRANT 25 AND:
- 26 (I) ACTED AS AN APPRAISAL MANAGEMENT COMPANY.
- 27 (II) HELD OUT AS AN APPRAISAL MANAGEMENT COMPANY
 28 WITHIN THIS COMMONWEALTH.
- 29 (III) ADVERTISED OR HELD OUT AS ENGAGING IN OR
 30 CONDUCTING THE BUSINESS OF AN APPRAISAL MANAGEMENT

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- 1 COMPANY
- 2 (B) BOARD ACTION.--WHEN THE BOARD FINDS ANY OF THE CAUSES
- 3 LISTED IN SUBSECTION (A) SUPPORTED BY SUBSTANTIAL EVIDENCE THE
- 4 BOARD MAY:
- 5 (1) DENY, SUSPEND, REVOKE OR REFUSE TO ISSUE OR RENEW
- 6 THE REGISTRATION OF AN APPRAISAL MANAGEMENT COMPANY UNDER
- 7 THIS ACT.
- 8 (2) RESTRICT, REPRIMAND, LIMIT OR SUSPEND ENFORCEMENT OF
- 9 ITS FINDINGS AND PLACE THE APPRAISAL MANAGEMENT COMPANY ON
- 10 PROBATION WITH THE RIGHT TO VACATE THE PROBATION FOR
- 11 NONCOMPLIANCE.
- 12 (3) IN LIEU OF IMPOSING A SANCTION AUTHORIZED BY
- 13 PARAGRAPH (1), THE BOARD MAY ORDER THE REMOVAL, REPLACEMENT
- OR RESTRICTION OF A COMPLIANCE PERSON OR A KEY PERSON FOUND
- 15 TO HAVE COMMITTED ANY OF THE VIOLATIONS OF SUBSECTION (A) AS
- 16 A CONDITION OF APPROVING, RENEWING OR RETAINING AN
- 17 APPLICANT'S OR REGISTRANT'S REGISTRATION.
- 18 (4) IN LIEU OF IMPOSING A SANCTION AUTHORIZED BY
- 19 PARAGRAPH (1), THE BOARD MAY ORDER A PERSON FOUND TO HAVE
- 20 COMMITTED ANY OF THE VIOLATIONS OF SUBSECTION (A) AND THAT
- 21 OWNS AN INTEREST IN OR PARTICIPATES IN THE BUSINESS OF AN
- 22 APPRAISAL MANAGEMENT COMPANY TO DIVEST PARTIALLY OR WHOLLY OF
- 23 SUCH INTEREST OR PARTICIPATION AS A CONDITION OF GRANTING,
- 24 RENEWING OR RETAINING AN APPLICANT'S OR REGISTRANT'S
- 25 REGISTRATION.
- 26 (5) LEVY A CIVIL PENALTY OR COSTS OF INVESTIGATION UNDER
- 27 SUBSECTION (D) OR THE ACT OF JULY 2, 1993, (P.L.345, NO.48),
- 28 ENTITLED "AN ACT EMPOWERING THE GENERAL COUNSEL OR HIS
- 29 DESIGNEE TO ISSUE SUBPOENAS FOR CERTAIN LICENSING BOARD
- 30 ACTIVITIES; PROVIDING FOR HEARING EXAMINERS IN THE BUREAU OF

- 1 PROFESSIONAL AND OCCUPATIONAL AFFAIRS; PROVIDING ADDITIONAL
- 2 POWERS TO THE COMMISSIONER OF PROFESSIONAL AND OCCUPATIONAL
- 3 AFFAIRS; AND FURTHER PROVIDING FOR CIVIL PENALTIES AND
- 4 LICENSE SUSPENSION."
- 5 (6) REQUIRE A SURETY BOND OR LETTER OF CREDIT IN
- 6 ADDITION TO THE REQUIREMENTS OF SECTION 6 (B) AND REGULATIONS
- 7 OF THE BOARD PROMULGATED PURSUANT TO THAT SUBSECTION.
- 8 (C) CRIMINAL PENALTIES. -- A PERSON THAT VIOLATES THIS ACT
- 9 COMMITS A MISDEMEANOR OF THE THIRD DEGREE AND SHALL, UPON
- 10 CONVICTION, BE SENTENCED TO PAY A FINE OF UP TO \$1,000 OR TO
- 11 IMPRISONMENT FOR NOT MORE THAN 90 DAYS, OR BOTH.
- 12 (D) CIVIL PENALTY. -- IN ADDITION TO ANY OTHER CIVIL REMEDY OR
- 13 CRIMINAL PENALTY PROVIDED FOR IN THIS ACT, THE BOARD MAY LEVY A
- 14 CIVIL PENALTY OF UP TO \$10,000 ON ANY PERSON THAT VIOLATES ANY
- 15 PROVISION OF THIS ACT OR ANY PERSON THAT ACTS AS AN APPRAISAL
- 16 MANAGEMENT COMPANY, HOLDS OUT AS AN APPRAISAL MANAGEMENT COMPANY
- 17 IN THIS COMMONWEALTH OR ADVERTISES OR HOLDS OUT AS ENGAGING IN
- 18 OR CONDUCTING THE BUSINESS OF AN APPRAISAL MANAGEMENT COMPANY AT
- 19 A TIME WHEN THE PERSON IS NOT AN EXEMPT COMPANY OR REGISTERED
- 20 UNDER THIS ACT. THE BOARD SHALL LEVY THIS PENALTY ONLY AFTER
- 21 AFFORDING THE ACCUSED PARTY THE OPPORTUNITY FOR A HEARING, AS
- 22 PROVIDED IN 2 PA.C.S. (RELATING TO ADMINISTRATIVE LAW AND
- 23 PROCEDURE). ALL CIVIL PENALTIES IMPOSED IN ACCORDANCE WITH THIS
- 24 SECTION SHALL BE PAID INTO THE PROFESSIONAL LICENSURE
- 25 AUGMENTATION ACCOUNT.
- 26 (E) PROCEDURES.--THE INVESTIGATION AND PROSECUTION OF
- 27 DISCIPLINARY PROCEEDINGS UNDER THIS SECTION SHALL BE CONDUCTED
- 28 BY THE BOARD UNDER THE PROVISIONS OF THE REACA.
- 29 SECTION 11. APPLICATION.
- 30 THIS ACT SHALL NOT APPLY TO:

1	(1) AN APPRAISER WHO:
2	(I) IN THE NORMAL COURSE OF BUSINESS ENTERS INTO AN
3	AGREEMENT, WHETHER WRITTEN OR OTHERWISE, WITH AN
4	APPRAISER FOR THE PERFORMANCE OF AN APPRAISAL; AND
5	(II) UNDER THE AGREEMENT COSIGNS THE APPRAISAL UPON
6	ITS COMPLETION.
7	(2) A PERSON AUTHORIZED TO ENGAGE IN BUSINESS AS A
8	BANKING INSTITUTION, CREDIT UNION OR SAVINGS ASSOCIATION
9	ORGANIZED UNDER THE LAWS OF THIS COMMONWEALTH OR ANY OTHER
10	JURISDICTION AND WHOSE EMPLOYEES PERFORM APPRAISALS FOR THE
11	PERSON OR ARRANGE FOR THE PERFORMANCE OF APPRAISALS FOR THE
12	PERSON BY AN INDEPENDENT CONTRACTOR TO THE PERSON.
13	SECTION 12. EFFECTIVE DATE.
14	THIS ACT SHALL TAKE EFFECT AS FOLLOWS:
15	(1) THE FOLLOWING PROVISIONS SHALL TAKE EFFECT
16	IMMEDIATELY:
17	(I) THIS SECTION.
18	(II) SECTION 4.
19	(2) THE REMAINDER OF THIS ACT SHALL TAKE EFFECT ON THE
20	EARLIER OF:
21	(I) SIXTY DAYS AFTER THE EFFECTIVE DATE OF TEMPORARY
22	REGULATIONS PROMULGATED UNDER SECTION 4(B) THAT PROVIDE
23	FOR REGISTRATION OF APPRAISAL MANAGEMENT COMPANIES; OR
24	(ii) One hundred eighty days after the effective
25	date of this section.