

THE GENERAL ASSEMBLY OF PENNSYLVANIA

HOUSE BILL

No. 405 Session of 2009

INTRODUCED BY YOUNGBLOOD, CRUZ, CARROLL, FLECK, HUTCHINSON,  
McGEEHAN, SIPTROTH, VULAKOVICH AND YUDICHAK,  
FEBRUARY 13, 2009

REFERRED TO COMMITTEE ON RULES, FEBRUARY 13, 2009

AN ACT

1 Amending the act of January 10, 1968 (1967 P.L.925, No.417),  
2 entitled "An act relating to officers and employes of the  
3 General Assembly; fixing the number, qualifications,  
4 compensation, mileage and duties of the officers and employes  
5 of the Senate and of the House of Representatives; providing  
6 for their election or appointment, term of office, or of  
7 service, removal and manner of filling vacancies; fixing the  
8 salary of the Director of the Legislative Reference Bureau;  
9 providing for compilation of lists of employes," further  
10 providing for the Bi-partisan Management Committee.

11 The General Assembly of the Commonwealth of Pennsylvania  
12 hereby enacts as follows:

13 Section 1. Section 21.2(b) of the act of January 10, 1968  
14 (1967 P.L.925, No.417), referred to as the Legislative Officers  
15 and Employes Law, amended July 12, 1981 (P.L.266, No.90), is  
16 amended to read:

17 Section 21.2. \* \* \*

18 (b) (1) The committee [is authorized to] shall establish  
19 the Office of Legislative Services of the House of  
20 Representatives to be comprised of two units, the human  
21 resources unit and the administrative services unit.

1     (2) The human resources unit shall:

2     (i) prepare and adopt rules and regulations for the  
3     promulgation and administration of uniform personnel policies  
4     and procedures, job classification and pay plans including  
5     periodic increments for all House employees and officers as well  
6     as other matters set forth in this section[. Such];

7     (ii) administer all personnel requests for each member of  
8     the House of Representatives for both Harrisburg and district  
9     offices;

10    (iii) establish and maintain an online database for the  
11    posting of employment opportunities; and

12    (iv) institute measures to ensure equality regarding  
13    benefits and retirement packages offered to full-time employees  
14    of the House of Representatives.

15    (3) The administrative services unit shall:

16    (i) provide general administrative services for the House of  
17    Representatives, including, but not limited to, administering  
18    and managing the House payroll system; and

19    (ii) provide all administrative support for the district  
20    offices, including, but not limited to, purchasing equipment and  
21    furnishings, obtaining leased premises to function as district  
22    offices, administering payments for leased premises functioning  
23    as district offices, obtaining communications systems and  
24    providing or arranging for technical support and related  
25    matters.

26    (4) The regulations under this section shall have the force  
27    and effect of law in accordance with [its] their terms. Any  
28    adopted regulation shall continue in force until such time as it  
29    is amended, superseded or repealed by a subsequent regulation  
30    adopted in accordance with this section.

1       Section 2.   This act shall take effect in 60 days.