



## **Review and Advisory Council Administration Account**

### **Annual Report for State Fiscal Year 2021-2022**

On October 25, 2017, Act 36 of 2017 amended the Pennsylvania Construction Code Act (PCCA). This amendment increased the building permit fee collected by the Commonwealth's Department of Community and Economic Development (DCED) from \$4.00 to \$4.50 and allocated 13% of the collected fee to a Review and Advisory Council Administration Account (RAC Account). The RAC Account's purpose is to cover UCC RAC members' reasonable travel expenses, as determined by the Department of Labor & Industry (L&I); to cover the cost of the UCC RAC's solicitation of technical assistance, including reasonable rates of service and travel reimbursements, as decided by L&I's secretary; to cover the UCC RAC's administrative support expenses, including stenographic services, clerical services, legal representation, and sunshine notices; and to pay for the costs associated with L&I's contract with the International Code Council to publish code books containing the standards of Pennsylvania's Uniform Construction Code. 35 P.S. § 7210.703(c)(1)(iii).

Act 36 requires DCED to transmit the RAC Account's portion of the building permit fee quarterly to L&I for administration. 35 P.S. § 7210.703(c)(3). According to section 703(d)(2), L&I must provide a report detailing the expenditures of the RAC Account to the chairperson and minority chairperson of the Senate and House of Representatives Labor and Industry Committees no later than November 1 of each calendar year. The report must include a separate accounting of revenue and expenditures for the most recent state fiscal year. Specific details concerning contractor and vendor contracts must be provided along with an accounting for travel expense reimbursements, technical support costs, L&I personnel and operational costs and any other expenses permitted in section 703(c)(1)(iii) of the PCCA. 35 P.S. § 7210.703(d)(2). The following information complies with these requirements and fulfills L&I's statutory obligation to provide a RAC Account report by November 1.

Table 1 on page 4 is an accounting of the RAC account for SFY 21/22. DCED's first quarterly transmission of the RAC Account's portion of the building permit fee was received by L&I in October 2021. The total amount collected for SFY 21/22 amounted to \$155,283.61.

The RAC Account's total expenditures for SFY 21/22 amounts to \$572.00. There are two expenditures that occurred in April and October 2021, as well as two expenditures that occurred in May 2022, and they were for stenographic services provided by Sargent's Court Reporting Service, Inc. at the UCC RAC's meetings for the review of the 2021 I-Code books. A separate accounting for each meeting is listed below in Table 2, on page 4.

The RAC Account's balance at the end of SFY 21/22 was \$640,317.03. The UCC RAC did not request technical assistance. L&I did not charge administrative costs as it wanted to ensure that the account had a chance to grow so that the 21 council members could receive travel reimbursements when and if the council decided to resume in-person meetings. L&I also provided the funding associated with contracting with ICC for the Commonwealth-specific code book, *2022 Changes to the Pennsylvania Uniform Construction Code*. Next year's report will reflect the UCC RAC's travel reimbursements and L&I's administrative costs.

**TABLE 1**

									Actual Augmentations
Document type		Fiscal year	FI doc:doc.number	Cost center		Commt/Actual Detail		Date of Update	\$
GT	Statutory Transfer	2021	993249562	1274501003	UCC RAC	160	PROFIT TRANSFER	10/27/2021	(47,111.82)
			993250916	1274501003	UCC RAC	160	PROFIT TRANSFER	12/20/2021	(37,889.87)
			993252992	1274501003	UCC RAC	160	PROFIT TRANSFER	03/15/2022	(41,802.36)
			993254997	1274501003	UCC RAC	160	PROFIT TRANSFER	06/08/2022	(28,479.56)
			<b>Result</b>						<b>(155,283.61)</b>

**TABLE 2****COURT REPORTING SERVICES 2021-2022****DATE OF SERVICE****DOLLAR AMOUNT OF SERVICE**

Sargent's Court Reporting UCC RAC	4/29/2021 *	\$127.00
Sargent's Court Reporting UCC RAC	10/14/2021	\$105.00
Sargent's Court Reporting UCC RAC	05/12/2022	\$93.00
Sargent's Court Reporting UCC RAC	05/26/2022	\$247.00

Total Amount

\$572.00

These charges went to Cost Center 1274501003, Sap FUND  
6043200000, G/L 6343117

\* Invoice received and paid in FY 2021-2022