



# HOUSE COMMITTEE ON APPROPRIATIONS

## FISCAL NOTE

HOUSE BILL NO. 2505

PRINTERS NO. 3775

PRIME SPONSOR: Ecker

### COST / (SAVINGS)

FUND	FY 2019/20	FY 2020/21
General Fund	\$0	\$0

**SUMMARY:** House Bill 2505 amends the Administrative Code of 1929, providing for COVID-19 record retention. This legislation shall take effect immediately.

**ANALYSIS:** This legislation amends the Administrative Code by adding Article XXI-C, requiring a 10-year record retention of records related to the COVID-19 disaster order, from the time the order is terminated. The legislation requires the following to preserve records in the same manner undertaken by an executive agency or contractor in preparation for litigation:

- An executive agency
- A member of an executive agency
- An employee of an executive agency
- An officer of an executive agency
- A contractor
- An employee of a contractor
- An officer of a contractor
- An owner of a contractor

The Office of Administration is directed to promptly revise its management directives related to record retention to conform to this section and shall provide public notice of the requirements by publishing them on the Office of Administration website. They shall also submit the requirements to the Legislative Reference Bureau for publication in the Pennsylvania Bulletin.

**FISCAL IMPACT:** Enactment of this legislation will have no adverse impact on Commonwealth funds.

**PREPARED BY:** Casey Martin  
Lisa Taglang  
House Appropriations Committee (R)

**DATE:** May 18, 2020

*Estimates are calculated using the best information available. Actual costs and revenue impact incurred may vary from estimates.*