## THE GENERAL ASSEMBLY OF PENNSYLVANIA

## **HOUSE BILL** No. 2075 Session of 2007

INTRODUCED BY YOUNGBLOOD, CRUZ, McGEEHAN, LEVDANSKY, CARROLL, HORNAMAN AND KIRKLAND, DECEMBER 4, 2007

REFERRED TO COMMITTEE ON RULES, DECEMBER 4, 2007

## AN ACT

Amending the act of January 10, 1968 (1967 P.L.925, No.417), entitled "An act relating to officers and employes of the 3 General Assembly; fixing the number, qualifications, compensation, mileage and duties of the officers and employes of the Senate and of the House of Representatives; providing for their election or appointment, term of office, or of 7 service, removal and manner of filling vacancies; fixing the salary of the Director of the Legislative Reference Bureau; 8 providing for compilation of lists of employes, "further 9 providing for the Bi-partisan Management Committee. 10 The General Assembly of the Commonwealth of Pennsylvania 11 12 hereby enacts as follows: 13 Section 1. Section 21.2(b) of the act of January 10, 1968 14 (1967 P.L.925, No.417), referred to as the Legislative Officers and Employes Law, amended July 12, 1981 (P.L.266, No.90), is 15 amended to read: 16 17 Section 21.2. 18 (b) (1) The committee [is authorized to] shall establish 19 the Office of Legislative Services of the House of 20 Representatives to be comprised of two units, the human resources unit and the administrative services unit.

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- 1 (2) The human resources unit shall:
- 2 (i) prepare and adopt rules and regulations for the
- 3 promulgation and administration of uniform personnel policies
- 4 and procedures, job classification and pay plans including
- 5 periodic increments for all House employes and officers as well
- 6 as other matters set forth in this section[. Such];
- 7 (ii) administer all personnel requests for each member of
- 8 the House of Representatives for both Harrisburg and district
- 9 offices;
- 10 (iii) establish and maintain an online database for the
- 11 posting of employment opportunities; and
- 12 (iv) institute measures to ensure equality regarding
- 13 benefits and retirement packages offered to full-time employes
- 14 of the House of Representatives.
- 15 (3) The administrative services unit shall:
- 16 (i) provide general administrative services for the House of
- 17 Representatives, including, but not limited to, administering
- 18 and managing the House payroll system; and
- 19 (ii) provide all administrative support for the district
- 20 offices, including, but not limited to, purchasing equipment and
- 21 furnishings, obtaining leased premises to function as district
- 22 offices, administering payments for leased premises functioning
- 23 as district offices, obtaining communications systems and
- 24 providing or arranging for technical support and related
- 25 <u>matters</u>.
- 26 (4) The regulations under this section shall have the force
- 27 and effect of law in accordance with [its] their terms. Any
- 28 adopted regulation shall continue in force until such time as it
- 29 is amended, superseded or repealed by a subsequent regulation
- 30 adopted in accordance with this section.

1 Section 2. This act shall take effect in 60 days.