

THE GENERAL ASSEMBLY OF PENNSYLVANIA

HOUSE BILL

No. 1749 Session of
1979

INTRODUCED BY GOEBEL, ALDEN, PERZEL AND FREIND,
SEPTEMBER 25, 1979

REFERRED TO COMMITTEE ON LABOR RELATIONS, SEPTEMBER 25, 1979

AN ACT

1 Amending the act of April 9, 1929 (P.L.177, No.175), entitled
2 "An act providing for and reorganizing the conduct of the
3 executive and administrative work of the Commonwealth by the
4 Executive Department thereof and the administrative
5 departments, boards, commissions, and officers thereof,
6 including the boards of trustees of State Normal Schools, or
7 Teachers Colleges; abolishing, creating, reorganizing or
8 authorizing the reorganization of certain administrative
9 departments, boards, and commissions; defining the powers and
10 duties of the Governor and other executive and administrative
11 officers, and of the several administrative departments,
12 boards, commissions, and officers; fixing the salaries of the
13 Governor, Lieutenant Governor, and certain other executive
14 and administrative officers; providing for the appointment of
15 certain administrative officers, and of all deputies and
16 other assistants and employees in certain departments, boards,
17 and commissions; and prescribing the manner in which the
18 number and compensation of the deputies and all other
19 assistants and employees of certain departments, boards and
20 commissions shall be determined," requiring the use of time
21 clocks by all employees of State-owned institutions.

22 The General Assembly of the Commonwealth of Pennsylvania
23 hereby enacts as follows:

24 Section 1. The act of April 9, 1929 (P.L.177, No.175), known
25 as "The Administrative Code of 1929," is amended by adding a
26 section to read:

27 Section 224. Use of Time Clocks at State-owned

1 Institutions.--(a) As used in this section:

2 "Employees" shall include professional employees.

3 "State-owned institutions" shall mean all State-owned
4 schools, colleges, universities, hospitals and prisons.

5 "Time clock" shall mean a mechanical or electronic device
6 designed for the purpose of recording the date and time of the
7 arrival and departure of a person at a work area.

8 (b) Time clocks shall be used by all employees of State-owned
9 institutions to record the date and time of arrival and
10 departure at the premises of the institution, for the purpose of
11 documenting hours of work.

12 (c) The administrative department having jurisdiction over
13 the respective institutions shall insure that a sufficient
14 number of time clocks are provided for the convenient use of
15 employees. Each department shall insure that the respective
16 institutions are complying with and enforcing the provisions of
17 this section.

18 (d) Each institution shall maintain the time records of each
19 employee for at least two years, and these records shall be open
20 to public inspection at reasonable times.

21 Section 2. This act shall take effect immediately.